

NHFAPA | MINUTES

Meeting date | time 9/11/2018 | 6:00 pm | Meeting location Steeplegate Mall, Concord, NH

Meeting called by Executive Board
Type of meeting Board Meeting
Facilitator Deborah Bradley
Note taker Bobbie Gaudette
Timekeeper Bobbie Gaudette

Meeting Notice Sent: 8/29/2018 by Vice President Deborah Bradley
Attendees: JD Bartkovich, Larry Pilla, Denise Christensen, Deborah Bradley, Bobbie Gaudette (ED)
Guests: Lynette Kaishin, Erin Toby, Jennifer Gelinias
Absent: Jennifer Padilla

- NHFAPA Bylaws define a quorum as 5 directors, of which can be contacted after a meeting for a vote. Jennifer Padilla was contacted for her vote via email after the meeting.

AGENDA TOPICS

Agenda topic: Current Board Status of Stephanie Sullivan | Presenters: Larry Pilla and JD Bartkovich

Discussion: Legal counsel identified the Executive Board voted to remove Stephanie Sullivan from the office of president and did not remove her entirely from the board. Discussion focused on the intent of the vote to remove Ms. Sullivan from office and there were questions about whether Ms. Sullivan could effectively serve the mission of the association. Some board members expressed the opinion that the decision to remove Ms. Sullivan from office did not include the complete removal from the board. One board member asserted the most appropriate decision would be to remove Ms. Sullivan entirely from the board.

Conclusion: The board moved to vote on Ms. Sullivan's status as a NHFAPA board member.

Motion	Brought by/Second	Result
Motion to accept consent agenda	Denise Christiansen/JD Bartkovich	4 Aye/ 1 Abstention
Accept Resignations of Abbey Clegg, Anna McLaughlin, Jen Lamontagne	JD Bartkovich/Denise Christensen	4 Aye/1 Abstention
Motion to Remove Stephanie Sullivan From NHFAPA board	Larry Pilla/Denise Christiansen	1 Aye/2 Abstention Nay/1

Agenda topic: Public Relations | **Presenter:** Deborah Bradley

Discussion: The guests shared information about the meeting held in Hooksett on September 6, 2018. They stated the primary theme of the meeting is that the membership wanted information, particularly about the financials. According to the meeting attendee, the members in attendance requested detailed financials and the board members in attendance did not volunteer any information. The guest was reminded that the annual budget and the monthly minutes were posted to the NHFAPA website.

Conclusion: The board identified the need to identify board members who are knowledgeable about nonprofit governance.

Agenda topic: Committee Reports | **Presenter:** Deborah Bradley

Discussion: The primary objective of identifying board members was discussed and the nominating committee will reach out to the membership for prospective board members. Deb Bradley stated the board should look to identify at least three people as soon as possible. The board reviewed the three individuals Ms. Sullivan had independently appointed and discussed approaching them about serving on the board. Several board members questioned the three individual's involvement with the Facebook fracas, and two were identified as being instigators on social media. The board determined Deborah Bradley should reach out to potential board members, including Representative Mariellen MacKay.

The Conference Committee reported seeking the assistance of Attorney Bianco to give the dedication to Eileen Mullen at the event. Larry reported the link for registration was going live and the schedule and guest speakers were ready for the conference.

The board discussed the need to resume work on the bylaws. Larry introduced the idea of soliciting assistance from either SCORE or NH Center for Nonprofits. The board determined the Executive Director should reach out to the NH Center for Nonprofits to assist with both rebuilding the board and moving the association forward.

Conclusion: Board members and the Executive Director have specific tasks to complete.

Agenda topic: Town Hall Meeting and Communication | **Presenter:** Larry Pilla

Discussion: In an effort to involve the membership in communication and strategic planning, the board reviewed the need to host a town hall style meeting. The primary objective of a meeting would be to provide an opportunity for members to ask questions and for the board to seek input from the members. The board determined a venue on the seacoast may attract individuals who may have been reluctant to engage with NHFAPA. Larry Pilla agreed to secure a meeting space in Dover for some time the last week of September.

In an effort to quell some of the unrest with the membership, the board identified several measures to provide information. The board agreed to send information to Larry for regular posting on the NHFAPA website. The board determined an informational page on Facebook should include material that is helpful

for members and their families. The Executive Director will create frequent messages to send out to the membership via email.

Conclusion: The board will make concerted efforts to provide abundant information to the membership on a regular basis through a variety of media.

Adjourned: 8:42 pm
